Homepage:

* Review newly added PDFs by her or intern(s)
* Dr. C wants to see charts first

Exporting as a PDF is alright

Batch processing is a very favorable option

Certain forms are only one type of incident -psych

Others are one or more types

Store PDFs in specified folders in a shared drive

Batch folder will be processed from time to time

Don’t delete the PDFs

Once processed move the PDFs into an Archive folder

Only process new PDFs outside of the Archive folder

Reject button on submitted PDFs that don’t need to be processed

Bar Charts are used most often now

Line Graph could also be useful

One should be the default, (Bar Charts) **save the last one she used on a single report, on a report to report basis**

Otherwise, click a button to change the visualization into a different representation

Report needs to be as up to date as possible!!! (save them as SQL Views/Queries)

For each child info is needed for each month of their placement, needs to be accounted for

**Existing data needs an easy way to be integrated into the database, .csv????**

What is Active X content? -Page dropdown on Admin page

Permissions:

Basic intern that can only suggest PDFs

Super interns can initiate processing, create reports

User portion of the database will require passwords

Alphanumeric, 8 or more, one Capital

Admin will create and manage accounts as necessary

An Admin can create an Admin – two by default

Children start and end and start and end. New Kalidacare ID?

**Make a form for Donnamarie for accurate information on field info**